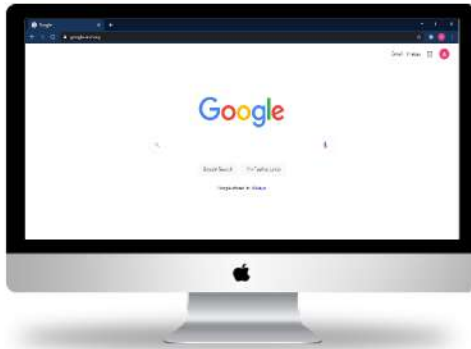


ASIS.MY USER GUIDELINE

REGISTER AND ACTIVATE ASIS.MY APPS IOS V 3.1.0 & ANDROID V 3.1.0 and above



STEP 1

Enter system URL :
my03.awfatech.com/mataqu



STEP 2

Choose & Click
ACCESS PARENT



STEP 3

Key in parents IC Numbers

Click **LOGIN**

STEP 4

Click **UPDATE PROFILE**
to complete parents information

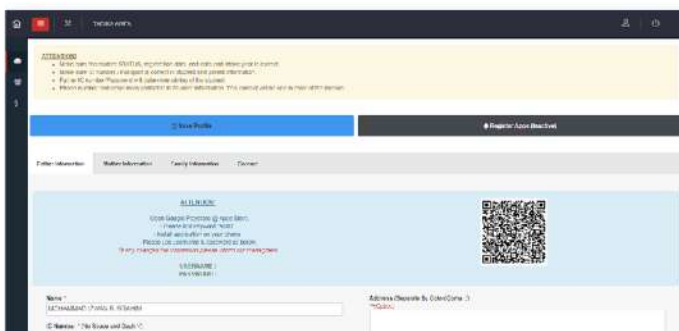


STEP 5

Please update all information correctly

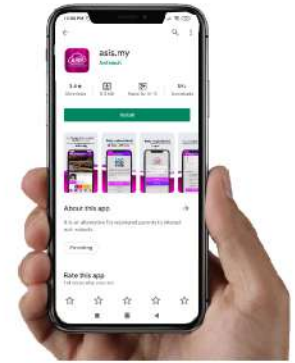
Click **SAVE PROFILE**

The system will automatically generate
USERNAME & PASSWORD



STEP 6

Please download **ASIS.MY** on **APPS STORE & PLAYSTORE** and **INSTALL**



STEP 7

Check the system display after downloading **ASIS.MY**

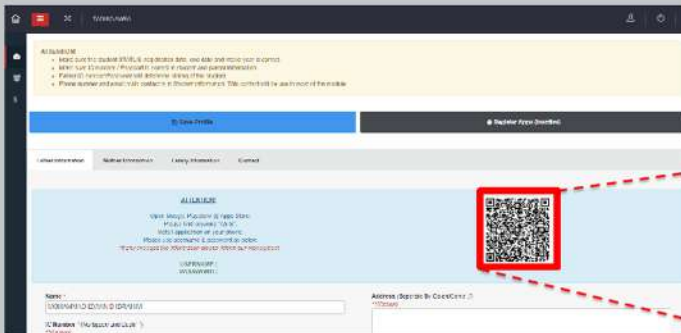


2 LOGIN METHOD

1. Login directly using **QR CODE**
2. Login using **APPS CODE**

METHOD 1

Login Method Using **QR CODE SCANNER**



STEP 8

Click **QR CODE** image on apps and Scan **QR CODE** which is displayed on parents profile to activate **ASIS.MY**

STEP 9

Click on the **PROCEED** button to **VIEW STUDENT INFORMATION**

**OUTING APPLICATION
EXAMINATION
ATTENDANCE
NEWS**



METHOD 2

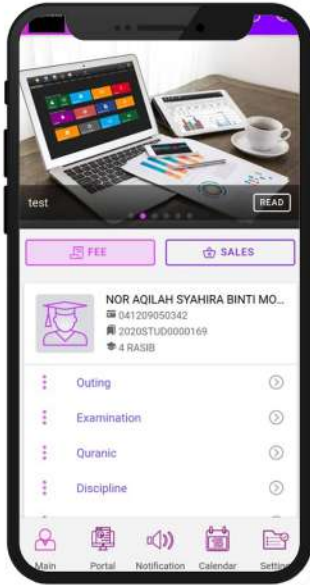
Login method using **APPS CODE**

STEP 8

1. Insert ***APPCODE** : mataqu
2. Click **SET**
3. Insert **USERNAME & PASSWORD** which is displayed on **PARENTS PROFILE** (refer **STEP 5**)

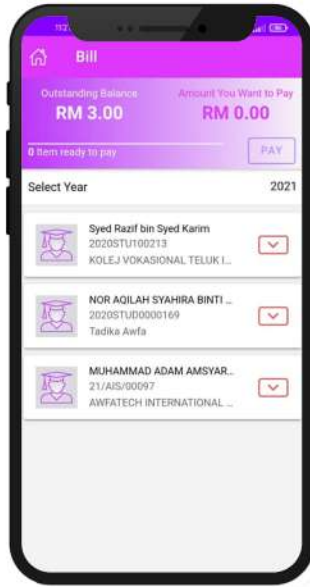


FEE PAYMENT



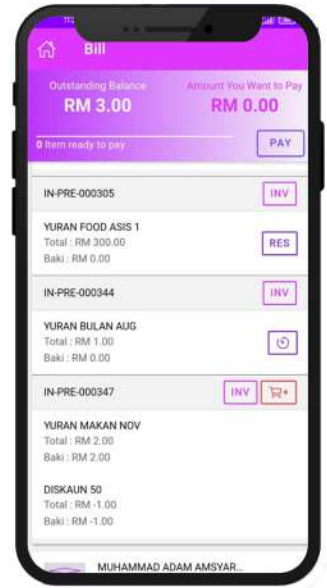
STEP 1

1. Click on **FEE** button to pay for student's fee
2. Click on **SALES** button to purchase school supplies (if any)



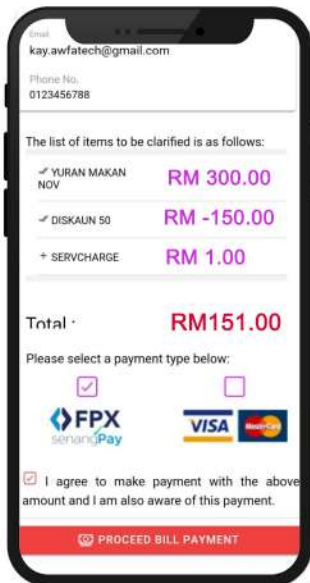
STEP 2

1. Click on **▼** to view list of fees



STEP 3

2. Click **+** to add item into cart
3. Click **PAY** button to continue payment

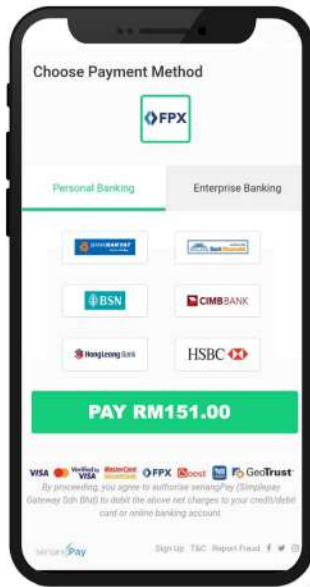


STEP 4

1. Choose payment either via FPX or Credit/Debit Card
2. Click **PROCEED BILL PAYMENT**

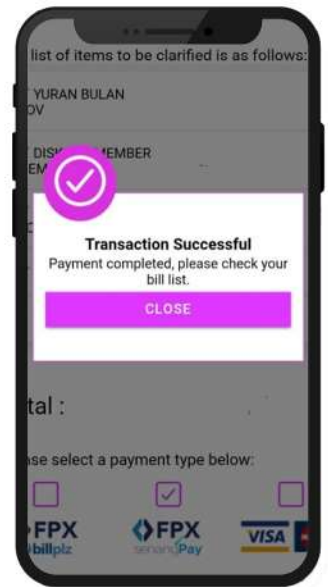
RM1 transaction charge will apply for payment using FPX,

2% transaction charge of total fees will apply for payment using Credit/Debit Card



STEP 5

1. Choose your preferred online banking
2. Click **PAY**



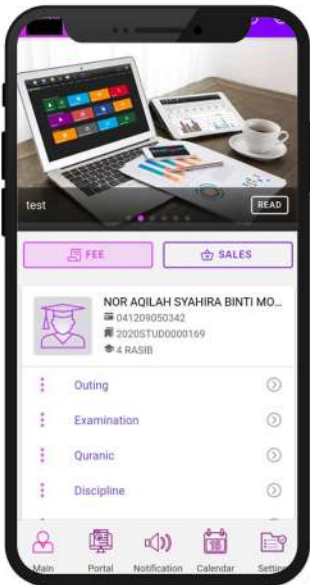
STEP 6

1. Success notification will be displayed if you have successfully made the payment

NOTES:

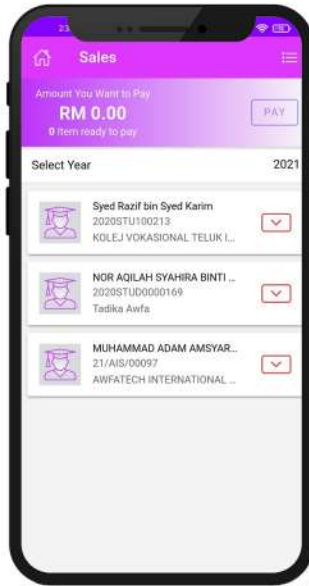
- INV** Click to view invoice bill
- RES** Click to view receipt after payment has been approved by school.
- 🕒** Payment is still under review by school

ITEM PURCHASE



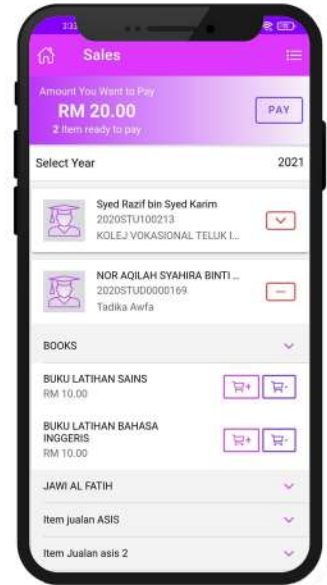
STEP 1

1. Click on  button to purchase school supplies






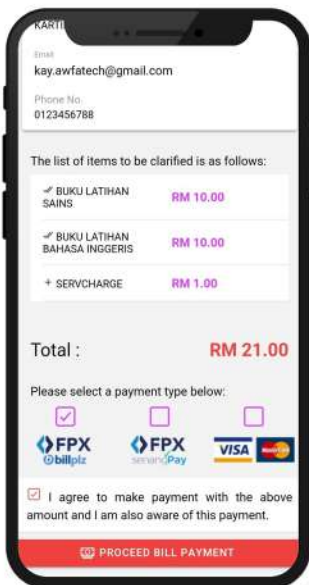
STEP 2

1. Click on  to view list of item



STEP 3

1. Click on  to add item into cart
2. Click on  to minus the item in cart
3. Click  button to continue payment

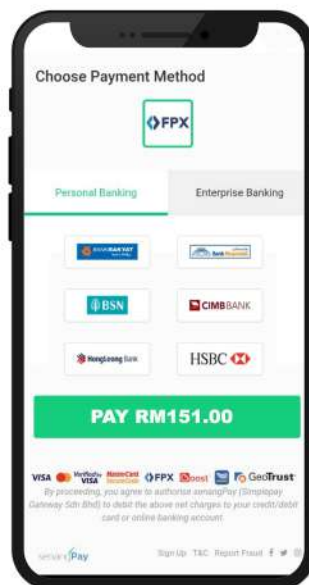


STEP 4

1. Choose payment either via FPX or Credit/Debit Card
2. Click **PROCEED BILL PAYMENT**

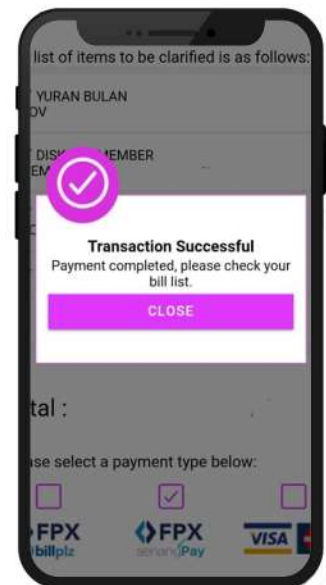
RM1 transaction charge will apply for payment using FPX,

2% transaction charge of total fees will apply for payment using Credit/Debit Card



STEP 5


1. Choose your preferred online banking
2. Click **PAY**



STEP 6

1. Success notification will be displayed if you have successfully made the payment

NOTE:

 Click to view payment history/status